

Allen Parish Libraries

2023 April 20 Board Meeting Minutes

CALL TO ORDER AND ROLL CALL

The regular meeting of the Allen Parish Libraries Board of Control was called to order at 10:13a.m. on Thursday, April 20, 2023, by Linda Thompson. Mrs. Thompson welcomed everyone. Board members present, in addition to Linda Thompson, were Martha Rider, Sherry Germany, Fran Pestello-Jordan, Tony Hebert, ex-officio member and Agnes Guillory, Director.

Absent: No absentees

The board did have a quorum. There were no members of the public present.

APPROVAL OF BOARD MINUTES

Fran Pestello-Jordan made the motion to approve the minutes of February 16, 2023 board meeting as presented. Sherry Germany seconded the motion. Motion carried unanimously.

OLD BUSINESS

The Board discussed the cooperative agreement and the issues with the Kinder Library Branch

NEW BUSINESS

None

Banking Information

Danielle Manuel, our Business Manager, gave the director updates to share about the Allen Parish Libraries financial accounts. Via our director, Danielle stated that all of our finances are in good shape and the interest rate is steady.

UNFINISHED BUSINESS

- Reminded the board to take their ethic training

DIRECTOR'S REPORT

- The new and improved website is up and running;
- 2022 Audit, March 31, 2023, April 3rd & 4th, 2023.
Mr. Eric and two other team members from Steven DeRouen & associates office, came in house for a couple of days then wrapped it up through phone calls and email.
- Community easter egg hunt was held on April 1, 2023; it was a success. The library partnered with American Legion 144, Circle of Friends, and the Oberlin Mayor and his staff.
- National Library Marketing Conference will be held in Indiana in early November.
(Fran Pestello-Jordan motioned to add marketing conferences to our staff list of conferences; Sherry Germany seconded the motion. Motion carried unanimously)

- Report from maintenance and security
 - A. Van purchase is in progress
 - B. Serviced bookmobile, issues: reservoir was over charging and changed batteries
 - C. Patio furniture at the Oberlin Branch is up and ready for use
 - D. The patio security lights, ceiling fans and heat source will be added, once the heating source is up at the Oberlin Branch then we will add it to the Kinder Branch patio

The Board receives a copy of the trial balance and the profit & loss to review the actual to budget comparison.

BOARD MEMBER REPORTS

Sherry Germany shared how appreciative she is for all the staff help.

Fran Pestello-Jordan asked about the audit and how it was going.

Martha Rider asked about the homeless and were we still having issues with them using the library.

PRESIDENT REPORT

Linda Thompson shared:

- Information on the phone call she received from Heather Cloud's office.
- Information about Jeff Landry and his statement about the police jury and the libraries.
- The next board meeting will be on June 15, 2023, in the Oberlin Branch meeting room at 10:00 a.m.

Martha Rider made the motion to adjourn the meeting; Sherry Germany seconded the motion. Motion passed.

The meeting adjourned at 11:01AM

Respectfully submitted by: _____

Agnes Guillory

Approved by: _____

Linda Thompson, President