

Allen Parish Libraries

2023 June 15 Board Meeting Minutes

CALL TO ORDER AND ROLL CALL

The regular meeting of the Allen Parish Libraries Board of Control was called to order at 10:00a.m. on Thursday, June 15, 2023, by Linda Thompson. Mrs. Thompson welcomed everyone. Board members present, in addition to Linda Thompson, were Martha Rider, Sherry Germany, Fran Pestello-Jordan, and Agnes Guillory, Director.

Absent: Tony Hebert, ex-officio

The board did have a quorum. There were no members of the public present.

APPROVAL OF BOARD MINUTES

Fran Pestello-Jordan made the motion to approve the minutes of April 20, 2023 board meeting as presented. Sherry Germany seconded the motion. Motion carried unanimously.

OLD BUSINESS

The Board discussed the cooperative agreement and the issues with the Kinder Library Branch

NEW BUSINESS

- Revision by-laws for the Board of Control: Fran Pestello-Jordan made the motion to approve the revision of the Allen Parish Libraries Board of Control by-laws; Sherry Germany seconded the motion. Motion carried unanimously.
- Vote on per diem resolution: Fran Pestello-Jordan made the motion to approve the resolution per diem for the Board of Control; Sherry Germany seconded the motion. Motion carried unanimously.

Banking Information

Danielle Manuel, our Business Manager, gave the director updates on Allen Parish Libraries financial accounts. Danielle stated that all of our finances are in good shape and the interest rate is steady.

UNFINISHED BUSINESS

- Reminded the board to take their ethic and harassment yearly training.

DIRECTOR'S REPORT

- Summer Reading program kick off was a great success.
- Mr. Eric Grueber from Steven DeRouen & associates office, will be attending the August meeting.
- Parents and guardians are using the grab and go cafe daily.

- Jolie resigned to start a new chapter of her life in Texas, Nikey Cole our new hire has stepped up for to the position as marketing / programming coordinator, Mary Captain is making a lateral move to be assigned as the bookmobile assistant and Deanne Jackson is relocating to the library headquarters as the programming assistant after she complete training to the new hire for kinder branch assistant.

The Board receives a copy of the trial balance and the profit & loss to review the actual to budget comparison.

BOARD MEMBER REPORTS

Sherry Germany shared how the staff gives great service to the communities.

Fran Pestello-Jordan spoke about enjoying the e-books and asked about an update on the van purchase.

Martha Rider made a motion to explore landscaping for the Kinder Branch; Sherry Germany seconded the motion. Motion carried unanimously.

PRESIDENT REPORT / SUGGESTIONS

Linda Thompson:

- Spoke about the per diem resolution.
- Reminded everyone about the police jury meeting date and time.
- Applauded the staff on their great work and the increase in the circulation numbers.
- The next board meeting will be on August 17, 2023, in the Oberlin Branch meeting room at 10:00 a.m.

Martha Rider made the motion to adjourn the meeting; Sherry Germany seconded the motion. Motion passed.

The meeting adjourned at 11:03AM

Respectfully submitted by: _____

Agnes Guillory

Approved by: _____

Linda Thompson, President