

Allen Parish Libraries

2022 June 16 Board Meeting Minutes

CALL TO ORDER AND ROLL CALL

Linda Thompson called the regular meeting of the Allen Parish Libraries Board of Control to order at 10:05 a.m. on Thursday, June 16, 2022. Mrs. Thompson welcomed everyone. Board members present, in addition to Linda Thompson, were Fran Pestello-Jordan, Martha Rider, Sherry Germany, and Agnes Guillory, Director.

Invited Guest: Mayor Wayland LaFargue

Absent:

Tony Hebert, ex-officio member.

The board did have a quorum. There were no members of the public present.

APPROVAL OF BOARD MINUTES

Martha Rider made the motion to approve the minutes of April 21, 2022 board meeting with a correction of Fran Pestello-Jordan being present and absent on the April 21 minutes; the correction was made. Sherry Germany seconded the motion. Motion carried unanimously.

OLD BUSINESS

None

NEW BUSINESS

Recommended projects by the Board.

Kinder Branch:

- Add an awning to the right side of the building.
- Add more concrete from the left side of the building to the staff parking area to stop water from entering the building through the foundation.
- Add a carport awning to staff parking area.
- Note: Wayland LaFargue, Mayor of Kinder offered to donate the city gazebo to the library for program usage.

Oakdale Branch:

- Add an awning to the right side of the building.

Oberlin Branch:

- Update meeting room by adding more square footage and updating the inside by resurfacing the walls and floors, adding dividers to host multiple meetings at one time, add projectors and screens & etc.

Banking Information

Danielle Manuel, our Business Manager, gave the director updates to share about the Allen Parish Libraries financial accounts. Via our director, Danielle stated that all of our finances are in good shape.

UNFINISHED BUSINESS

- Reminded the board to take their ethic training

DIRECTOR'S REPORT

- Summer Reading kick off was great at all locations.
- The newly hired IT company name is Amerinet. The owner Ameri is working closely with Mike, the transition is going smoothly.
- Steven DeRouen & Associates, CPA firm started working on the library audit on June 1, 2022, and was back at their off to complete everything to send to the state. Thus far, Mr. Eric Grueber, the associate that is assigned to the library's audit said everything looks good.

The Board receives a copy of the trial balance and the profit & loss to review the actual to budget comparison.

Board Members Reports & suggestions

- To keep website updated.
- To purchase bookmobile signs that says bookmobile stops here.
- Disappointment in the school board superintendent for not responding to the library's willingness to help educational projects.
- Sending event calendar out through emails.
- To ask Mike, the library maintenance supervisor to get bids for the discussed projects.

PRESIDENT REPORT

Linda Thompson reported:

- The next board meeting will be on August 18, 2022, in the Oberlin Branch meeting room at 10:00 a.m.

Fran Pestello-Jordan made the motion to adjourn the meeting; Sherry Germany seconded the motion. Motion passed.

The meeting adjourned at 11:01AM

Respectfully submitted by: _____

Agnes Guillory

Approved by: _____

Linda Thompson, President

