

Allen Parish Libraries

2019 April 18 Board Meeting Minutes

CALL TO ORDER AND ROLL CALL

The regular meeting of the Allen Parish Libraries Board of Control was called to order at 10:05 a.m. on Thursday, April 18, 2019, by Linda Thompson. Mrs. Thompson welcomed everyone. Board members present, in addition to Linda Thompson, were Fran Pestello-Jordan, Kay Sonnier, Sherry Germany, Agnes Guillory, Director and Danielle Manuel, Business Manager were also present. Absent was Creig Vizena, ex-officio member. The board did have a quorum. There were no members of the public present.

There were no changes to the present agenda.

APPROVAL OF BOARD MINUTES

Sherry Germany made the motion to approve the minutes of February 21, 2019 board meeting as presented. Fran Pestello-Jordan seconded the motion. Motion carried unanimously.

OLD BUSINESS

Fran Pestello-Jordan made the motion to make the following persons the new 2019 Officers for the Allen Parish Libraries Board. Kay Sonnier seconded the motion. Motion carried unanimously. Linda Thompson, President, Sherry Germany, Vice President, Fran Pestello-Jordan, Treasurer.

NEW BUSINESS

Fran Pestello-Jordan made the motion to name Kay Sonnier and Sherry Germany as the landscape committee. Their responsibilities are to make the decisions on the landscaping for the Kinder and Oberlin branches.

Sherry Germany seconded the motion. Motion carried unanimously.

Banking Information

Danielle Manuel, our Business Manager, gave an update on all of the Allen Parish Libraries financial accounts. Danielle stated that all of our finances are in good shape.

UNFINISHED BUSINESS

- The Board Members are gathering their dates of when they became a board member of the Allen Parish Libraries Board of Control.
- Accepting the bids from Kutterz Southern Landscape for the Kinder and Oberlin Branches were tabled until the landscaper meet with the landscape committee.

DIRECTOR'S REPORT

Kinder Branch

- Discussed landscaping bid from Kutterz Southern Landscape for Kinder Branch
- Explained Kinder Branch storage building is in progress and showed photos

- Informed the Board that Mary Jones resigned on March 22, 2019

Oberlin Branch

- Discussed landscaping bid from John Cloud for Oberlin Branch
- Gave an update on the handrails for the meeting room and front entrance ramps
- Gave an update on the bookmobile garage and its progress
- May 7th – 10th, 2019, Mike and Agnes will travel to North Carolina for the Bookmobile final inspection

Oakdale Branch

- Discussed building mildew and adding more gutters

The Board receives a copy of the trial balance and the profit & loss to review the actual to budget comparison.

BOARD MEMBER REPORTS

Fran Pestello-Jordan reported that she enjoy hearing about the programs that the library host.

Sherry Germany had no reports.

Kay Sonnier expressed how much the garden club appreciates all the staff.

PRESIDENT REPORT

Linda Thompson reported:

- Update on Willis law firm making contact with the Town of Kinder.
- Tax renewal year 2022.
- Expressed her excitement for the bookmobile.
- The next board meeting will be on June 27, 2019, in the Kinder Branch meeting room at 10:00 a.m.

Fran Jordan made the motion to adjourn the meeting; Kay Sonnier seconded the motion. Motion passed.

The meeting was adjourned at 10:46AM

Respectfully submitted by: _____

Agnes Guillory

Approved by: _____

Linda Thompson, President