

## **Allen Parish Libraries**

### **2020 February 20 Board Meeting Minutes**

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#### CALL TO ORDER AND ROLL CALL

The regular meeting of the Allen Parish Libraries Board of Control was called to order at 10:05am on Thursday, February 20, 2020, by Linda Thompson. Mrs. Thompson welcomed everyone. Board members present, in addition to Linda Thompson, were Sherry Germany, Martha Rider and Agnes Guillory, Director. Absent were Creig Vizena, ex-officio member. The board did have a quorum. Members from the public were Mayor Wayland LaFargue, Mayor of Kinder, and Traci Fontenot, Town Clerk of Kinder and Mike Holmes, Town of Kinder Representative.

There were no changes to the present agenda.

#### **NEW BUSINESS**

New Board Member Martha Rider was sworn in by Ms. Stacey Hurst from the Clerk of Court.

#### **APPROVAL OF BOARD MINUTES**

Sherry Germany made the motion to approve the minutes of December 17, 2019 board meeting as presented. Martha Rider seconded the motion. Motion carried unanimously.

#### **OLD BUSINESS**

The Board of Trustees discussed the Cooperative Endeavor Agreement with the Town of Kinder Personnel.

#### **Banking Information**

Allen Parish Libraries financial accounts are in good shape.

#### **DIRECTOR'S REPORT**

Agnes Guillory, Director gave updates on:

- **January 30, 2020**, Nicole Alford resigned, due to a better job opportunity that would benefit her and her family.
- **In house promotions:** On **February 1, 2020**, Chalanda Wilson, was promoted from interim Bookmobile Manager to Bookmobile Manager/Administrative Staff. On **March 1, 2020**, Brenda Tillis, was promoted from interim Kinder Branch Manager to Kinder Branch Manager.
- Purchasing patio furniture for Oberlin branch and shelving units for all of the storage units.
- The bookmobile drivers training have not been completed due to weather conditions which is causing delays for the for it to be in the communities.
- Mike Guillory, APL Security/Maintenance Supervisor is meeting with A/C vendors to begin receiving bids for the units at our Oakdale and Oberlin branches.

The Board receives a copy of the trial balance and the profit & loss to review the actual to budget comparison.

**BOARD MEMBER REPORTS**

No reports from the board members.

**PRESIDENT REPORT**

Linda Thompson reported:

The next board meeting will be April 23, 2020 in the Oakdale Branch meeting room at 10:00am.

Sherry Germany made the motion to adjourn the meeting; Martha Rider seconded the motion. Motion passed.

**The meeting adjourned at 11:40 AM**

Respectfully submitted by: \_\_\_\_\_  
Agnes Guillory

Approved by: \_\_\_\_\_  
Linda Thompson, President